Wee Gaitherin Privacy Policy

At The Wee Gaitherin, we are committed to ensuring the privacy of our performers, volunteers, members and supporters. This Privacy Policy describes how we use your personal information. This policy may change occasionally so please check this statement from time to time.

What information The Wee Gaitherin collects

We collect personal information from you through your communications with The Wee Gaitherin. This includes: when you create and submit an application to appear at our events, when subscribing to our newsletter via our website, competition entry, feedback forms and any other forms that you may complete, as well as any e-mails that you send us.

What The Wee Gaitherin does with your personal information

We use personal information that you give us to answer your enquiries and provide you with information you have requested. We also use this information to better understand our audience attendance and participants, so we know what activities and events customers prefer to enable us to continue to develop.

If you give us permission to do so, we may use your personal information to keep you informed about Wee Gaitherin events and activities. We will only ever contact you by telephone if we have a query or information regarding a booking or submission you have made to us.

We will also use your information to process any transactions you make with us and for internal administration and analysis.

Children's and young people's privacy

Many children and young people are interested in information about The Wee Gaitherin activities including, but not limited to, Wee Words, School Workshops and the main Wee Gaitherin Festival. Children's and young people's privacy is of the utmost importance to us. Any child or young person under the age of 14 should always ask a parent, guardian, or teacher for permission before making any type of online enquiry.

Who we share information with

We will not share any information we store about you with any third party.

Compliance with law

We will release personal information where we are required to by law or by the regulations and other rules (including auditing requirements) to which we are subject. We may also exchange information with other companies and organisations for fraud protection and credit risk reduction.

Your rights

You have the right to ask for a copy of the information held by us in our records. You also have the right to require us to correct any inaccuracies in your information.

Use of photographs and video

We commission a photographer to take images/videos of people at all Wee Gaitherin events and activities. Some of the resulting images are used on our website and in print to promote the activities of The Wee Gaitherin. We take every measure to ensure the subjects of the photographs and videos (or a parent/carer) grant permission for the image/s to be used by us for promotional purposes, at the time the photograph or video is taken. Should you believe that an image should not be used for any valid reason please contact us and we will remove it.

Consent

The Wee Gaitherin will only retain your information if you actively opt in to regular communications. You can do so at https://weegaithering.com. You can unsubscribe from our mailing list at any time.

If you register for an event but do not opt in, we will retain your information until the end of the event, and only contact you if there are any changes that you need to be aware of.

By opting in and disclosing your personal information to us, you will be consenting to the collection, storage and processing of your personal information by The Wee Gaitherin. We will only contact you by the preferred methods you select and in the manner set out in this Privacy Policy. You are welcome to update your preferences at any time by emailing weegaitherin@gmail.com

If you have any concerns about the information we hold about you, you can email us at <u>weegaitherin@gmail.com</u>.